

Date :

To,
The Editor-in-Chief,
Jana Bhawana Journal
Lalitpur, Nepal.

Subject : **Submission of manuscript entitled “Title” to Jana Bhawana Journal for publication.**

Dear Sir,

I/We, on behalf of all the co-authors, would like to submit my/our aforementioned manuscript to Jana Bhawana Journal for publication.

This manuscript describes/explains/explores/studies [explain the significance of your manuscript].

The following mandatory documents have been included/attached with this submission:

- ☐ Submission letter*
- ☐ Authorship letter*
- ☐ Declaration letter[#]
- ☐ Ethical approval letter[#]
- ☐ Manuscript information page[†]
- ☐ Manuscript[†]
- ☐ Images (if used) attached separately in email
- ☐ Questionnaire (if questionnaire based study)

** both e-copy (docx format) and scanned copies needed*
scanned copy only † e-copy (docx format) only

We humbly request you to consider this manuscript for prospective publication. We agree to abide by the decision of the Editorial Committee of Jana Bhawana Journal regarding this manuscript.

Sincerely yours,

Primary author

Corresponding author

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